

UNIVERSITY FOR DEVELOPMENT STUDIES



OFFICE OF THE REGISTRAR

ACADEMIC PROGRESS REPORT

Academic Year.....

Period of Reporting: 1st Half (January.-June) 2nd Half (July-December)

Level (Eg. 100, 200, 300, etc.) :.....

SECTION A: DETAILS OF STAFF

Name	
Staff Category	

SECTION C: ACADEMIC ACTIVITIES UNDERTAKEN DURING THE REPORTING PERIOD

- (i) a. Semester/Trimester..... b. Number of Courses Registered.....
- (ii) List the courses registered in the table below

COURSE CODE	COURSE TITLE	NO. OF CREDIT HRS	GRADE	Level of Study

- a. Progress of research work during the reporting period (field visits, data collections, literature review, Internship, presentations, etc.)

- b. List the titles of manuscripts drafted and submitted to Indexed/Scopus Journals (**PhD only**)

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- c. List the names of the Indexed/Scopus Journals that you have submitted the above listed manuscripts to. Attach a copy of the acceptance letter (s) if any.

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SECTION D: (TO BE COMPLETED BY SUPERVISOR)

SUPERVISOR'S COMMENTS/ASSESSMENT OF STUDENT'S PROGRESS

d. Frequency of Supervisor Contact by Student:

Weekly Twice a Week Monthly Twice a Month Quarterly

e. Commitment to Work: Committed Fairly Committed Not Committed

f. Student Work Progress: Satisfactory Needs Improvement Unsatisfactory

g. General Work progress: As Planned Work Delayed Work Not Started

h. Expected Date of Completion.....

i. **Proportion of Work Completed (Please, tick as appropriate)**

Section of Work	Proportion of Work Completed					
	Started	Quarter (1/4)	Half (1/2)	Three- Quarters (3/4)	Completed	Not Started
Proposal Development and Completion						
Field Work/Data Collection						
Data Analysis						
Introduction						
Literature Review						
Methodology						
Results & Discussions						
Conclusion, Summary of Findings						

j.